

WHARTON COUNTY
EMERGENCY SERVICES
DISTRICT (ESD) NO. 3
MEETING



Thursday, July 25, 2024
7:00 P.M.
CITY HALL

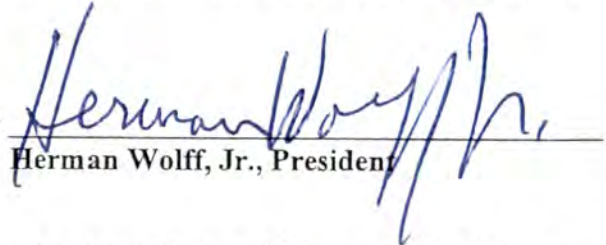
**NOTICE OF MEETING OF THE
WHARTON COUNTY EMERGENCY SERVICES DISTRICT (ESD) NO. 3**

Notice is hereby given that a regular meeting of the Wharton County ESD No. 3 will be held on the 25th day of July 2024 at 7 p.m., at Wharton City Hall located at 120 E. Caney St., Wharton, Texas, at which time the following subjects will be discussed, to-wit: See Attached Agenda.

Dated this 19th day of July 2024.

WHARTON COUNTY
EMERGENCY SERVICES DISTRICT (ESD) NO. 3

By: _____


Herman Wolff, Jr., President

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Wharton County ESD No. 3 is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice, at City Hall in Wharton, Texas.

The City of Wharton City Hall and Council Chambers are wheelchair accessible. Access to the building and special parking are available at the primary entrance. Persons with disabilities who plan to attend this meeting and who needs auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City of Wharton's City Secretary's Office at (979) 541-5075 at least two (2) days prior to the meeting date. BRAILLE IS NOT AVAILABLE.

Said Notice was posted July 19th, 2024 at 4:30 p.m., and remained so posted continuously for at least 72 hours proceeding the schedule time of said Meeting.

WHARTON COUNTY
EMERGENCY SERVICES DISTRICT (ESD) NO. 3

By: _____


Gary Bonewald, Secretary

AGENDA

A Regular Meeting of the Board of Commissioners of the Wharton County Emergency Services District No. 3 will be held July 25, 2024, beginning at 7:00 PM in the City Hall, 120 E. Caney St., Wharton, Texas 77488.

If, during the course of the meeting, a discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Public Comments.**
- 4. Item:** Reading of the minutes from the regular meeting held on June 13, 2024.
- 5. Report:** City of Wharton Financial Report for ESD No. 3 and the EMS Department.
- 6. Report:** ESD No. 3 Funds Investment Report.
- 7. Report:** City of Wharton Emergency Medical Services Report.
- 8. Item:** Expenditures.
- 9. Item:** Central Appraisal District Process Discussion.
- 10. Item:** ESD No. 3 Website Discussion.
- 11. Open Forum:** Discuss items to be placed on future meeting agendas.
- 12. Adjournment.**

Wharton County
Emergency Services District (ESD) No. 3
Wharton, TX 77488

Communications

Meeting Date: 7/25/24		Agenda Item: #3. Public Comments.	
President: Herman Wolff, Jr.		Date: July 8, 2024	
Approval:			
Secretary: Gary Bonewald			

Wharton County
Emergency Services District (ESD) No. 3
Wharton, TX 77488

Communications

Meeting Date: 7/25/24	Agenda Item: #4. Reading of the minutes from the regular meeting held June 13, 2024.
<p>Attached is a copy of the minutes from the regular meeting held on June 13, 2024.</p>	
President: Herman Wolff, Jr.	Date: July 8, 2024
Approval:	
Secretary: Gary Bonewald	

**MINUTES
OF
WHARTON COUNTY EMERGENCY SERVICES DISTRICT (ESD) NO. 3
REGULAR MEETING
June 13, 2024**

President Herman Wolff, Jr. declared a Regular Meeting duly open for the transaction of business at 7:00 P.M.

Boards of Directors present were: Herman Wolff, Jr.; Marc Sangalli; Marvin Koliba; Gary Bonewald, and Adraylle Watson.

Board of Directors absent were: None.

Visitors present were: Attorney Howard Singleton, City of Wharton EMS Director Christy Gonzales, City of Wharton Finance Director Joan Andel, and City of Wharton City Secretary Paula Favors.

The second item on the agenda was a roll call and excused absences. All members were present.

The third item on the agenda was public comments. No comments were given. No action was taken.

The fourth item on the agenda was the reading of the minutes from the regular meeting held on May 9, 2024. After some discussion, Boardmember Marvin Koliba moved to approve the minutes from the regular meeting held on May 9, 2024. Boardmember Marc Sangalli seconded the motion. All voted in favor.

The fifth item on the agenda was the City of Wharton's Financial Report for ESD No. 3 and the EMS Department. City of Wharton Finance Director Joan Andel stated that the ESD No. 3 financial statement as of May 31, 2024, had revenues of \$2,050,327 and Expenditures of \$1,986,237. After some discussion, Boardmember Gary Bonewald made a motion to accept the financial report. Boardmember Marvin Koliba seconded the motion. All voted in favor.

The sixth item on the agenda was the ESD No. 3 Funds Investment Report. City of Wharton Finance Director Joan Andel stated as of May 31, 2024, the cash and investments at First State Bank consisted of a cash balance of \$246,735.70 at First State Bank, \$213,188.63 at Prosperity Bank; a \$220,000 C.D.; a \$20,000 Money Market account, and \$425.49 in Shares/Savings at Texasgulf Credit Union. As of June 5th, 2024, cash and investments at First State Bank consisted of a \$130,000 Money Market account; \$112,000.00 C.D., and a Checking of \$27,346.71. After some discussion, Boardmember Adraylle Watson made a motion to accept the financial report. Boardmember Marc Sangalli seconded the motion. All voted in favor.

The seventh item on the agenda was the report on the interest rates available for the ESD Reserve Funds. City of Wharton Finance Director Joan Andel presented a report on the interest rates available for ESD Funds. After some discussion, no action was taken.

The eighth item on the agenda was designating the City of Wharton Finance Director to access banking information for all Wharton County ESD No. 3 accounts and allow online banking. City of Wharton Finance Director Joan Andel stated she was requesting the Board consider approving her access to banking information for all of the Wharton County ESD No. 3 accounts to allow her to complete the day-to-day business as needed and allowing online banking access. She said the access would be a view only access and not any financial changes. After some discussion, Boardmember Marvin Koliba moved to approve designating the City of Wharton Finance Director to access banking information view only for all Wharton County ESD No. 3 accounts and allow online banking. Boardmember Gary Bonewald seconded the motion. All voted in favor.

The ninth item discussed on the agenda was the City of Wharton Emergency Medical Services Report. City of Wharton Assistant EMS Director Christy Gonzales addressed the Board and presented the monthly report for May 2024, which reflected:

Total Response	Emergency Response	Non Emergency	No Loads	Transfers	911 OOC	911 OBW	Flights
264	168	0	96	0	69	82	10

After some discussion, Boardmember Marc Sangalli made a motion to approve the report as revised. Boardmember Marvin Koliba seconded the motion. All voted in favor.

The tenth item on the agenda was to review and consider expenditures. After some discussion, Boardmember Adraylle Watson moved to approve expenditures as presented. Boardmember Marvin Koliba seconded the motion. All voted in favor.

The eleventh item on the agenda was to review and consider:

- A. Exemption Report
- B. Resolution: A resolution granting exemptions for tax year 2024.

After some discussion, Boardmember Marvin Koliba moved to approve the Wharton County Emergency Services District No. 3 Granting Exemptions for 2024 Resolution, which read as follows:

**ORDER OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS
OF WHARTON COUNTY EMERGENCY SERVICES DISTRICT NO. 3
GRANTING EXEMPTIONS FOR 2024**

IN OPEN MEETING on June 13, 2024 of the Board of Emergency Services Commissioners of **WHARTON COUNTY EMERGENCY SERVICES DISTRICT NO. 3**, with the following Commissioners present:

 X Herman Wolff, Jr. X Adraylle Watson

X Gary Bonewald X Marvin Koliba
X Marc Sangalli

The following MOTION was considered, and after discussion was adopted and approved by a vote of 5 in favor and 0 against:

WHEREAS, pursuant to Chapter 775 of the Health and Safety Code and pursuant to the Texas Tax Code, the **WHARTON COUNTY EMERGENCY SERVICES DISTRICT NO. 3** is authorized to grant exemptions relative to the District's property tax levy; and

WHEREAS, the District intends to collect taxes for the 2024 property tax year,

NOW, THEREFORE BE IT RESOLVED and ORDERED that the following exemptions are granted for 2024:

Over 65	<u>Remain - \$10,000</u>
Disability	<u>Remain - \$10,000</u>
Homestead	<u>Remain Unchanged – 1% - \$5,000 minimum</u>

SIGNED THIS 13th DAY OF JUNE, 2024.

**WHARTON COUNTY EMERGENCY
SERVICES DISTRICT NO. 3**

By: _____
Herman Wolff, Jr.
President

ATTESTED TO:

By: _____
Gary Bonewald
Secretary

Boardmember Adraylle Watson seconded the motion. All voted in favor.

The twelfth item on the agenda was to review and consider discuss and take action on payment from ESD 3 to ESD 4 under Interlocal Agreement. City of Wharton Finance Director Joan Andel presented the payment information that was due under the Interlocal agreement between the Wharton County Emergency Services District (ESD) No. 3 and Wharton County Emergency Services District (ESD) No. 4 for years 2023-2024 but the Wharton County Central Appraisal District had not provided the needed information to calculate the amount due. Mrs. Andel said

she recommended that since the amount was due by June 15th, the Board approve the amount of up to \$175 and she would be able to issue a check as soon as the information was available. After some discussion, Boardmember Marc Sangalli moved to approve the payment from ESD 3 to ESD 4 in the amount of up to \$175.00 for the year 2023-2024 due under the Interlocal agreement. Boardmember Gary Bonewald seconded the motion. All voted in favor.

The thirteenth item on the agenda was the Central Appraisal District Process Discussion. City of Wharton Finance Director Joan Andel stated there was no information to report and certified values should be available by July 25th. After some discussion, no action was taken.

The fourteenth item on the agenda was the open forum. Boardmember Gary Bonewald discussed the need for a Wharton County ESD No. 3 webpage as required by Texas Statue. Boardmember Bonewald discussed mutual aid agreements and if there was a need for them. Boardmember Marc Sangalli discussed the roll call and excused absences item and Attorney Howard Singleton stated that excused absences would be removed from the next agenda. After some discussion, no action was taken.

The fifteenth item on the agenda was adjournment. After some discussion, Boardmember Marc Sangalli moved to adjourn the meeting at 8:01 p.m. Boardmember Marvin Koliba seconded the motion. All voted in favor.

WHARTON COUNTY ESD NO. 3

By: _____
HERMAN WOLFF, JR.
President

ATTEST:

GARY BONEWALD
Secretary

Wharton County
Emergency Services District (ESD) No. 3
Wharton, TX 77488

Communications

Meeting Date: 7/25/24	Agenda Item: #5. City of Wharton Financial Report for ESD No. 3 and the EMS Department.	
Attached is a copy of the City of Wharton Financial Report for ESD No. 3 and the EMS Department.		
President: Herman Wolff, Jr.		Date: July 8, 2024
Approval:		
Secretary: Gary Bonewald		

Wharton County Emergency Services District # 3
Financial Statement as of June 30, 2024
Fiscal Year 2023-24

FINANCIAL STATEMENT

	<u>BUDGET</u>	<u>ACTUAL</u>
Revenues:		
Property Taxes	\$ 2,014,737	2,072,938
Funds from Fund Balance	\$ -	\$ -
	<u>\$ 2,014,737</u>	<u>2,072,938</u>
Expenses:		
Legal Expense	\$ 6,000	\$ 7,222
CAD Budget Expense	\$ 38,509	\$ 28,882
CAD Bldg Expense	\$ 1,660	\$ 830
Insurance	\$ 1,200	\$ 1,750
Other Interlocal Support	\$ 175	\$ 114
Advertising	\$ 400	\$ 639
Administrative	\$ 500	\$ -
Audit	\$ 7,500	\$ -
Other	\$ 2,549	\$ 1,328
EMS Services-Base	\$ 1,956,244	\$ 1,956,244
Total Expenses	<u>\$ 2,014,737</u>	<u>\$ 1,997,010</u>
Revenues Over/Under Expenses	<u>\$ -</u>	<u>\$75,928</u>

CITY OF WHARTON
FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2024

EMS Fund
FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	Charges for Services	856,100.00	105,517.53	804,011.43	93.92	52,088.57
	Interest and Miscellaneous	20,000.00	86.93	71,921.45	359.61	(51,921.45)
	Intergovernmental	1,956,244.00	0.00	2,033,179.92	103.93	(76,935.92)
	Transfers In	0.00	0.00	0.00	0.00	0.00

**	TOTAL REVENUES **	2,832,344.00	105,604.46	2,909,112.80	102.71	(76,768.80)
=====						
<u>EXPENDITURE SUMMARY</u>						
	EMS Operations	2,733,932.00	170,861.41	1,775,028.82	64.93	958,903.18
	Lease Payments	0.00	0.00	0.00	0.00	0.00
	Transfers-Out	98,412.00	0.00	98,412.00	100.00	0.00

**	TOTAL EXPENDITURES **	2,832,344.00	170,861.41	1,873,440.82	66.14	958,903.18
=====						
	EXCESS REVENUES/EXPENDITURES	0.00	(65,256.95)	1,035,671.98	0.00	(1,035,671.98)
=====						

\$2,113,137.16 - Texpool
 \$ 415,369.81 - Prosperity

 \$2,528,506.97 - Total

Wharton County
Emergency Services District (ESD) No. 3
Wharton, TX 77488

Communications

Meeting Date: 7/25/24		Agenda Item: #6. ESD No. 3 Funds Investment Report	
<p>City of Wharton Finance Director Joan Andel presented the ESD No. 3 Funds Investment Report.</p>			
President: Herman Wolff, Jr.		Date: July 8, 2024	
Approval:			
Secretary: Gary Bonewald			

Wharton County Emergency Services District # 3
Cash and Investments
6/30/2024

Cash

First State Bank	\$16,574.01
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Investments

Prosperity Bank	\$ 213,559.99
First State Bank	242,178.08
TexasGulf Federal Credit Union	240,425.49
Total	\$ 696,163.56

Total funds available	\$ 712,737.57
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Wharton County
Emergency Services District (ESD) No. 3
Wharton, TX 77488

Communications

Meeting Date: 7/25/24	Agenda Item: #7. City of Wharton Emergency Medical Services Report.	
Attached is a copy of the City of Wharton Emergency Medical Services Report.		
President: Herman Wolff, Jr.		Date: July 8, 2024
Approval:		
Secretary: Gary Bonewald		

CITY OF WHARTON
ESD 3 RESPONSE REPORT
FISCAL YEAR 2022-23 COMPARED WITH 2023-24

Month of Service	Resp Per mon	Emerg Resp	Non Emerg	No Loads	Transfers	911 OUCH	911 OBW	Flights	
Oct-22	286	181	0	105	0	58	107	6	2-Assault/1-MVA/1-Seizures/2-CVA
Nov-22	283	158	0	125	0	48	98	4	1MVA/2Seizures/1Fall
Dec-22	295	201	0	94	0	64	125	3	Fall/CVA/Assault
Jan-23	274	188	0	86	0	51	122	4	2CVA/1cardiac/1seizure
Feb-23	259	155	0	104	0	47	98	0	
Mar-23	243	152	0	91	0	54	82	7	1Seizure/2Resp/1CVA/2MVA/1suicide att.
Apr-23	246	155	0	91	0	54	89	2	1Seizure/1STEMI
May-23	277	188	0	89	0	62	108	9	1MVA/3CVA/3Burns/Suicide/1Cardiac
Jun-23	295	206	0	89	0	61	125	5	3-Respiratory/1CVA/1MVA
Jul-23	273	170	0	103	0	58	98	6	2-Unresponsive/2-MVA/1-Fall/1-Seizure
Aug-23	354	217	0	137	1	72	122	9	3Fall/3MVA/2Resp/1Burn
Sep-23	283	192	0	91	1	63	107	10	1Seizure/1Resp/4MVA/2CVA/2Fall
Totals	3368	2163	0	1205	2	692	1281	65	

Month of Service	Resp Per mon	Emerg Resp	Non Emerg	No Loads	Transfers	911 OUCH	911 OBW	Flights	
Oct-23	257	149	0	108	0	56	83	2	1RespDistress/1AutoPed
Nov-23	235	146	0	89	1	64	77	3	1Choking/1Cardiac/1GIBleed
Dec-23	292	181	0	111	0	64	101	9	*See comment below
Jan-24	258	158	0	100	0	56	89	7	*See comment below
Feb-24	246	143	0	103	0	61	76	1	MVA
Mar-24	251	161	0	90	0	67	87	3	1Cardiac/1CVA/1MVA
Apr-24	283	169	0	114	0	68	84	6	4MVA/1Seizure/1Cardiac
May-24	264	168	0	96	0	69	82	10	*See comment below
Jun-24	234	165	0	69	0	76	82	5	2CVA/1MVA/1RespDist/1AllergicReaction
Jul-24									
Aug-24									
Sep-24									
Totals	2320	1440	0	880	1	581	761	46	

39 less calls than last year. 5 less emergent responses: last year 34 more no loads

*Dec-23 1PulmonaryEdema/1GIBleed/1HeadInjury/1RespDistress/2CVA/1MVA/1AMS

*Jan-24 1Unresponsive/1Cardiac/1MVA/3Resp/1Fall

*May24 2Fall/2MVA/1CVA/1AMS/2RESPDistress/1Cardiac/1Unresponsive

Yearly Totals	Mon. Avg.	Mon. Avg.
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2002/03	2688	224	2013-2014	3326	277
2003/04	2784	232	2014-2015	3770	314
2004/05	2444	203	2015-2016	3545	295
2005/06	2874	239	2016-2017	3490	291
2006/07	2928	244	2017-2018	3248	270
2007/08	3309	275	2018-2019	3244	270
2008/09	3425	285	2019-2020	3211	268
2009/2010	3205	267	2020-2021	3410	284
2010/2011	3208	267	2021-2022	3473	289
2011/2012	3364	280	2022-2023	3368	281
2012-2013	3253	271	2023-2024	2320	258

Wharton County
Emergency Services District (ESD) No. 3
Wharton, TX 77488

Communications

Meeting Date: 7/25/24	Agenda Item: #8. Item: Expenditures.	
Attached are the expenditures.		
President: Herman Wolff, Jr.		Date: July 8, 2024
Approval:		
Secretary: Gary Bonewald		

Wharton County Emergency Services District # 3
Authorization for Payments
Fiscal Year 2023-24

7/5/2024 Singleton Law Firm

\$	650.25
\$	<u>650.25</u>

SINGLETON LAW FIRM

ATTORNEY AT LAW

HOWARD H. SINGLETON, P.C.[†]

R. KEVIN RHYNE^{††}

109 EAST MILAM
WHARTON, TEXAS 77488

singletonlaw@sbcglobal.net

(979) 532-9800 TELEPHONE

(979) 532-9805 FAX

[†]LICENSED IN TEXAS AND COLORADO

^{††} OF COUNSEL

July 1, 2024

VIA EMAIL: pfavors@cityofwharton.com

Wharton County ESD No. 3

c/o Paula Favors

City of Wharton

120 E. Caney Street

Wharton, Texas 77488

Re: Wharton County ESD # 3

Dear Paula:

Enclosed please find the undersigned's statement for professional services rendered in the above-referenced matter.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

/s/ Howard H. Singleton

Howard H. Singleton

Enclosure(s)

Singleton Law Firm
109 East Milam
Wharton, TX 77488

Invoice submitted to:
Wharton County ESD No. 3
c/o Paula Favors
City of Wharton
120 E. Caney St.
Wharton, TX 77488

July 1, 2024
In Reference To: Wharton County ESD # 3
Invoice # 17025

Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
6/3/2024	HHS	Receive and review email from Paula with draft agenda for June 13, 2024 ESD meeting; Review proposed agenda and documents.	0.70 175.00/hr	122.50
	TP	Receive and review email from Paula Favors with draft Agenda for 6/13/2024 and print.	0.20 45.00/hr	9.00
6/7/2024	HHS	Draft email to Paula regarding June 13, 20204 Agenda; Receive and review email from Paula.	0.30 175.00/hr	52.50
6/10/2024	HHS	Receive and review email from Paula Favors with draft resolution exemptions.	0.40 175.00/hr	70.00
6/11/2024	HHS	Review meeting packet documents.	0.50 175.00/hr	87.50
	TP	Receive and review 6/15/2024 packet from Paula and print for Howard H. Singleton.	0.25 45.00/hr	11.25
6/13/2024	HHS	Draft email to Paula Favors regarding billing for Continuing Education and best way to pay; Attend ESD No. 3 meeting.	1.25 175.00/hr	218.75
6/26/2024	HHS	Receive and review email from Paula Favors with draft agenda for July 11, 2024 meeting; Draft email to Paula.	0.45 175.00/hr	78.75
		For professional services rendered	4.05	\$650.25
		Previous balance		\$945.50
6/14/2024		Payment - thank you. Check No. 2894		(\$945.50)

	<u>Amount</u>
Total payments and adjustments	<u>(\$945.50)</u>
Balance due	<u><u>\$650.25</u></u>

Wharton County
Emergency Services District (ESD) No. 3
Wharton, TX 77488

Communications

Meeting Date: 7/25/2024	Agenda Item: #9. Central Appraisal District Process Discussion.
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The Board can discuss the Central Appraisal District Process.

President: Herman Wolff, Jr.	Date: July 8, 2024
Approval:	
Secretary: Gary Bonewald	

**Wharton County
Emergency Services District (ESD) No. 3
Wharton, TX 77488**

Communications

Meeting Date: 7/25/24	Agenda Item: #10. ESD No. 3 Website Discussion.
<p>At this time, the Board can discuss a website for the Wharton County ESD No. 3.</p>	
President: Herman Wolff, Jr.	Date: July 8, 2024
Approval:	
Secretary: Gary Bonewald	

**Wharton County
Emergency Services District (ESD) No. 3
Wharton, TX 77488**

Communications

Meeting Date: 7/25/24	Agenda Item: #11. Open Forum	
President: Herman Wolff, Jr.		Date: July 8, 2024
Approval:		
Secretary: Gary Bonewald		