

**MINUTES
OF
CITY OF WHARTON
REGULAR CITY COUNCIL MEETING
NOVEMBER 26, 2012**

Mayor Domingo Montalvo, Jr. declared a Regular Meeting duly open for the transaction of business at 7:00 P.M. Councilmember Terry David Lynch led the opening devotion and the pledge of allegiance.

Councilmember's present were: Mayor Domingo Montalvo, Jr., Councilmembers Al Bryant, Jeff Gubbels, Terry David Lynch, Russell Machann, Don Mueller, and Karen Schulz.

Councilmembers absent were: None.

Staff members present were: City Manager Andres Garza, Jr., City Attorney Paul Webb, Finance Director Joan Anandel, Public Works Director Carter Miska, P.E., EMS Director John Kowalik, and Assistant to City Manager Jackie Jansky.

Visitors present were: Carlos Cotton, P.E. with Jones and Carter, Inc., David Schroeder, Executive Director of the Wharton Economic Development Corporation (WEDCO), Christine Stransky, Debbie Folks, Jan Harrington, Paul Hlavinka, Kim Hlavinka, Glenna Williams, Bruce Williams, Vutti Suttitansub, and Janice Harris.

The second item on the agenda was Roll Call and Excused Absences. All members were present.

The third item on the agenda was Public Comments. No comments were given.

The fourth item on the agenda was the Wharton Moment. Councilmember Don Mueller commended Wharton EMS, Wharton Police Department and area Fire Departments for doing a tremendous job working an early morning accident on Highway 59. Mayor Domingo Montalvo, Jr. thanked the City of Sugarland and the City of Richmond for assisting with the accident as well. City Manager Andres Garza, Jr. congratulated the Wharton High School Varsity Football team on an excellent season and thanked the athletes for representing Wharton so well.

The fifth item on the agenda was to review and consider the City of Wharton Financial Report for the month of October 2012. Finance Director Joan Anandel presented the financial report for the month of October 2012. Mrs. Anandel stated that the TexPool balance for October was \$151,178.16 with an average monthly yield of 0.17%. She said the Prosperity Bank balance for October 2012 was \$6,037,897.48 with an average monthly yield of 0.15%.

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Mrs. Anadel further stated that other investments included \$2,685.57 at TexasGulf Federal Credit Union in the debt fund. After some discussion, Councilmember Don Mueller moved to approve the City of Wharton Financial Report for the month of October 2012. Councilmember Al Bryant seconded the motion. All voted in favor.

The sixth item on the agenda was to review and consider a request by Mr. Vutti Suttitansub, Owner of Baytown Seafood and Steakhouse for a variance from the City of Wharton Code of Ordinances, Chapter 66 Signs and Advertising, Article I In General, Section 66-29 Prohibited Signs to place an LED Programmable Scrolling Message Board on the facade of restaurant located at 814 East Milam Street; Wharton, Block 57, Lot 18C. Assistant to City Manager Jackie Jansky presented a copy of the Application for Sign Variance submitted by Mr. Vutti Suttitansub, Owner of Baytown Seafood and Steakhouse who was seeking approval for a variance from the City of Wharton Code of Ordinances, Chapter 66 Signs and Advertising, Article I In General, Section 66-29 Prohibited Signs to place an LED Programmable Scrolling Message Board on the facade of the Baytown Seafood and Steakhouse restaurant located at 814 East Milam Street; Wharton, Block 57, Lot 18C. Mrs. Jansky also presented a copy of the type of sign Mr. Suttitansub would purchase upon approval of his variance and a copy of the City of Wharton Code of Ordinances, Chapter 66 Signs and Advertising, Article I In General, Section 66-29 Prohibited Signs. Mrs. Jansky stated the Planning Commission met on Monday, November 26, 2012 at 12:00 noon and considered the variance request. She said the Planning Commission voted to recommend the City Council consider approving the request. After some discussion, Councilmember Terry David Lynch moved to approve the request by Mr. Vutti Suttitansub, Owner of Baytown Seafood and Steakhouse for a variance from the City of Wharton Code of Ordinances, Chapter 66 Signs and Advertising, Article I In General, Section 66-29 Prohibited Signs to place an LED Programmable Scrolling Message Board on the facade of restaurant located at 814 East Milam Street; Wharton, Block 57, Lot 18C. Councilmember Don Mueller seconded the motion. All voted in favor.

The seventh item on the agenda was to review and consider a request by Paul T. and Kimberly K. Hlavinka, Property Owners of 309 North Resident Street; Wharton Block 27, Lot 2, 13 for the following:

- A. Variance from the City of Wharton Code of Ordinances, Chapter 66 Signs and Advertising, Article I In General:
 - 1) Section 66-4 Prohibited Signs to place a sign in the City of Wharton right of way.
 - 2) Section 66-25 Home/business address numbering by approving the sign dimensions to be 16" x 22".
- B. Waiver of fees.

Assistant to City Manager Jackie Jansky presented copies of the Application for Sign Variance submitted by Paul T. and Kimberly K. Hlavinka and of the letter dated November 16, 2012 from the Hlavinka requesting the afore-mentioned items. Mrs. Jansky also presented copies of the City of Wharton Code of Ordinances, Chapter 66 Signs and Advertising, Article I In General, Sections 66-4 and 66-25. Mrs. Jansky stated the ordinance required that address sign height should be no more than 16" and the width 8" and the sign that Mr. and Mrs. Hlavinka wanted to

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erect was 16" x 22" in City of Wharton right of way. Mrs. Jansky said the Planning Commission met also considered this request during the Monday, November 26th Planning Commission meeting and recommended the City Council consider approving the request. Mr. Hlavinka stated that he wished to withdraw his request for a waiver of the fee. After some discussion, Councilmember Terry David Lynch moved to approve the variance request submitted by Mr. Paul Hlavinka from the City of Wharton Code of Ordinances, Chapter 66 Signs and Advertising, Article I In General Section 66-4 Prohibited Signs to place the address sign in the City of Wharton right of way and Section 66-25 Home/business address numbering by approving the sign dimensions to be 16" x 22". Councilmember Al Bryant seconded the motion. All voted in favor.

The eighth item on the agenda was to review and consider a request by Ms. Cindy Cerny, President of S.P.O.T. Wharton County, for City of Wharton to participate in the Spay-Neuter Assistance Program (SNAP) Mobile Spay-Neuter Unit by providing by funding assistance. City Manager Andres Garza, Jr. stated that during the regular November 12, 2012 Wharton City Council meeting, the City Council discussed the request by Ms. Cindy Cerny, President of S.P.O.T. Wharton County, for City of Wharton to participate in the Spay-Neuter Assistance Program (SNAP) Mobile Spay-Neuter Unit by providing by funding assistance. City Manager Garza said the City Council deferred action on the request pending additional information to be obtained from the City Staff and local veterinarians. City Manager Garza presented copies of the letters dated October 23, 2012 and November 8, 2012 from S.P.O.T. representatives, Ms. Cindy Cerny and Ms. Christine Stransky. City Manager Garza further stated that he and Police Chief Tim Guin met with Dr. Carlos Bonnet and other local veterinarians to discuss the request. City Manager Garza presented a copy of the letter received by the City on November 20, 2012 from Dr. Bonnet that commended S.P.O.T. for its contributions to Wharton County; however, he stated that that the spay/neuter services should be offered by local veterinarians. Ms. Stransky stated that she, nor the organization, had received a letter from Dr. Bonnet and in her opinion the SNAP program would not take away from local veterinarians. Mayor Domingo Montalvo, Jr. provided a copy of the letter to Mrs. Stransky and stated that he would like for S.P.O.T. to meet with Dr. Bonnet to discuss a spay-neuter assistance program. After some discussion, no action was taken.

The ninth item on the agenda was to review and consider a recommendation by the City Council Housing Committee for City Council approval for the City Staff to develop a Housing Development Plan in the Jefferson Park area to assist Habitat for Humanity of East Wharton County to construct affordable housing in said area. City Manager Andres Garza, Jr. presented a copy of the letter dated September 26, 2012 to him from David Samuelson, Executive Director of East Wharton County Habitat for Humanity (HH) requesting City of Wharton assistance in creating a Housing Development Strategy for the Jefferson Park area. City Manager Garza stated that on October 23, 2012, the City Council Housing Committee met and discussed the request by HH; and, determined that an Affordable Housing Development Strategy should be implemented that would assist HH in its goals to provide affordable housing. City Manager Garza said the Housing Committee had recommended the City begin new development in the Jefferson Park area. City Manager Garza presented a copy of a drawing prepared by the City of Wharton Mapping Department that indicated a proposed re-plat of the City-owned property. Dr. Samuelson thanked the City Council for their previous support. After some discussion,

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Councilmember Terry David Lynch moved to approve for the City Staff to develop a Housing Development Plan in the Jefferson Park area to assist Habitat for Humanity of East Wharton County to construct affordable housing in said area. Councilmember Al Bryant seconded the motion. All voted in favor.

The tenth item on the agenda was to review and consider a resolution of the Wharton City Council approving an Affiliation Agreement pertaining specifically to EMS Education and the City of Wharton EMS assuming the role of Clinical Affiliation for Field Internship between the City of Wharton and the Wharton County Junior College(WCJC) and authorizing the Mayor of the City of Wharton to execute the agreement. EMS Director John Kowalik stated the Affiliation Agreement was the standard agreement with WCJC and the Wharton EMS continued to have a great relationship with the college. After some discussion, Councilmember Don Mueller moved to approve City of Wharton Resolution No. 2012-65, which read as follows:

**CITY OF WHARTON
RESOLUTION NO. 2012-65**

A RESOLUTION OF THE WHARTON CITY COUNCIL APPROVING AN AFFILIATION AGREEMENT PERTAINING SPECIFICALLY TO EMS EDUCATION AND THE CITY OF WHARTON EMS ASSUMING THE ROLE OF CLINICAL AFFILIATION FOR FIELD INTERNSHIP BETWEEN THE CITY OF WHARTON AND WHARTON COUNTY JUNIOR COLLEGE AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE THE AGREEMENT.

WHEREAS, the City of Wharton and the Wharton County Junior College wishes to enter into an Affiliation Agreement pertaining specifically to EMS Education and the City of Wharton EMS assuming the role of Clinical Affiliation for field internship; and

WHEREAS, the City of Wharton and the Wharton County Junior College wishes to be bound by the conditions as outlined in the agreement; and

WHEREAS, the Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute the agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS that;

Section I. The Wharton City Council hereby approves the Affiliation Agreement pertaining specifically to EMS Education and the City of Wharton EMS assuming the role of Clinical Affiliation for field internship between the City of Wharton and the Wharton County Junior College.

Section II. The Wharton City Council hereby authorizes the Mayor of the City of Wharton to execute the agreement.

Section III. This resolution shall become effective immediately upon its passage.

PASSED, APPROVED AND ADOPTED this 26th day of November 2012.

CITY OF WHARTON

DOMINGO MONTALVO, JR.
MAYOR

ATTEST:

PAULA FAVORS

CITY SECRETARY

Councilmember Al Bryant seconded the motion. Councilmember Terry David Lynch abstained. Councilmembers Jeff Gubbels, Russell Machann, and Karen Schulz voted in favor.

The eleventh item on the agenda was to review and consider City of Wharton EMS Ambulance Bay Ceiling Insulation Project:

A. Quotes.

B. Resolution: A resolution awarding the City of Wharton EMS Ambulance Bay Ceiling Insulation Project to Stockwell Construction and authorizing the Mayor of the City of Wharton to execute the agreement.

City Manager Andres Garza, Jr. presented a copy of the memorandum dated November 7, 2012 from EMS Director John Kowalik providing copies of quotes he had received for the City of Wharton EMS Ambulance Bay Ceiling Insulation Project. Mr. Kowalik stated that he recommended the City Council consider awarding the contract to Stockwell Construction in the amount of \$7,940.00. After some discussion, Councilmember Russell Machann moved to approve City of Wharton Resolution No. 2012-66, which read as follows:

CITY OF WHARTON
RESOLUTION NO. 2012-66

A RESOLUTION OF THE WHARTON CITY COUNCIL AWARDING THE CITY OF WHARTON EMS AMBULANCE BAY CEILING INSULATION PROJECT TO STOCKWELL CONSTRUCTION AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE THE AGREEMENT.

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WHEREAS, the City of Wharton received quotes, in accordance with the City of Wharton Purchasing Policy, for the City of Wharton EMS Ambulance Bay Ceiling Insulation Project; and

WHEREAS, Stockwell Construction was deemed to be lowest and best qualified bidder in the amount of \$7, 940.00 as per bid specifications; and

WHEREAS, the Wharton City Council and Stockwell Construction wishes to be bound by the conditions set forth in the agreement; and

WHEREAS, the Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute the agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS as follows:

Section I. That the City Council hereby awards a contract to Stockwell Construction for the City of Wharton EMS Ambulance Bay Ceiling Insulation Project in the amount of \$7, 940.00 as per bid specifications.

Section II. That the City of Wharton and Stockwell Construction shall hereby be bound by the conditions set forth in said agreement.

Section III. That the Mayor of the City of Wharton is hereby authorized to execute the agreement.

Section IV. That this resolution shall become effective immediately upon its passage.

Passed, Approved, and Adopted this 26th day of November 2012.

CITY OF WHARTON, TEXAS

By: _____
DOMINGO MONTALVO, JR.
Mayor

ATTEST:

PAULA FAVORS
City Secretary

Councilmember Terry David Lynch seconded the motion. All voted in favor. _____

The twelfth item on the agenda was to review and consider City of Wharton Beautification Commission:

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- A. City Council acceptance of a \$1,000.00 voluntary contribution from Constellation Energy for use by the City of Wharton Beautification Commission.
- B. City Council approval for the Beautification Commission to expend voluntary contribution funds for beautification projects above \$200.00 in accordance with the City of Wharton Code of Ordinances, Chapter 2, Administration, Article V Boards, Commission and Similar Entities, Division 2 Beautification City Commission, Sec. 2-128 Voluntary Contributions to the Commission.

City Manager Andres Garza, Jr. presented a copy of the letter dated November 15, 2012 to Ms. Stacey M. Ullrich, Director, Brand Management & Community Stewardship, Constellation Energy, from Ms. Margaret Dixon, Chairman of the City of Wharton Beautification Commission, thanking Ms. Ullrich for the contribution of \$1,000 to be used for Beautification Commission efforts. City Manager Garza also presented a copy of the City of Wharton Code of Ordinances, Chapter 2, Administration, Article V Boards, Commission and Similar Entities, Division 2 Beautification City Commission, Sec. 2-128 Voluntary Contributions to the Commission. City Manager Garza stated that in accordance with the code, voluntary contributions may be made from citizens or public entities that could be used toward beautification projects and the contributed funds must be set up in a separate account apart from the normal budgetary appropriation by the City Council. City Manager Garza said he had the authority to approve any beautification project up to \$200.00 of the voluntary contribution funds but any expenditure over that amount must be approved by the City Council. City Manager Garza stated that Ms. Dixon indicated in her letter that the Beautification Commission wished to use the contribution funding to conduct beautification projects in the downtown Wharton area, which may exceed the \$200.00 limit set forth in the ordinance. Councilmember Don Mueller moved to approve the afore mentioned items A. & B. Councilmember Russell Machann seconded the motion. All voted in favor.

The thirteenth item on the agenda was to review and consider Wharton Economic Development Corporation (WEDC):

- A. Presentation of the WEDC Annual Report by Mr. David L. Schroeder, Executive Director.
- B. WEDC request for City Council approval of certain budget adjustments to the WEDC 2012-2013 budget.

City Manager Andres Garza presented a copy of the letter dated November 20, 2012 from WEDC Executive Director David L. Schroeder providing a copy of the WEDC Annual Report and WEDC's request for the City Council to consider approving budget amendments to the WEDC budget for fiscal year 2012-2013. City Manager Garza also presented a copy of the proposed budget amendments. Mr. Schroeder presented the annual budget report. Mayor Domingo Montalvo, Jr. stated that he would like to see the WEDC board to review the City of Wharton's Strategic Planning meeting priority of providing types of capital to help businesses in the downtown area. Mayor Montalvo said he would like to see an active movement to see who would be interested in developing new business within the City of Wharton. After some discussion, no action was taken.

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The fourteenth item on the agenda was to review and consider a resolution of the Wharton City Council approving amendments to the City of Wharton Personnel Policy. City Manager Andres Garza, Jr. stated that the City Staff had been working to update the City of Wharton Personnel Policy. City Manager Garza presented a copy of the memorandum dated October 26, 2012 from City Secretary Paula Favors to Finance Director Joan Andel and himself providing the amendments (updates) to the Personnel Policy. Mrs. Favors stated the proposed changes would allow the policies to be consistent and would clarify some items. Mrs. Favors stated the City Council Finance Committee met on November 12, 2012 and voted to recommend the City Council consider approving the proposed amendments to the City of Wharton Personnel Policy as presented by the City Staff. After some discussion, Councilmember Terry David Lynch moved to approve City of Wharton Resolution No. 2012-67, which read as follows:

**CITY OF WHARTON
RESOLUTION NO. 2012 - 67**

A RESOLUTION OF THE WHARTON CITY COUNCIL AMENDING THE CITY OF WHARTON PERSONNEL POLICY.

WHEREAS, the Wharton City Council established the City of Wharton Personnel Policy effective December 1, 2012; and

WHEREAS, the Wharton City Council wishes to amend the City of Wharton Personnel Policy; and

WHEREAS, the Wharton City Council wishes to authorize the City Manager to enforce the policies and procedures as set for in the policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS as follows:

Section I. That the Wharton City Council hereby approves the amendment to the City of Wharton Personnel Policy.

Section. II. That the Wharton City Council hereby authorizes the City Manager to enforce the policies and procedures as set forth in the policy.

Section III. That this resolution shall become effective immediately upon its passage.

Passed, Approved, and Adopted this the 26th day of November 2012.

CITY OF WHARTON

By: _____
DOMINGO MONTALVO, JR.
Mayor

PAULA FAVORS
City Secretary

Councilmember Karen Schulz seconded the motion. All voted in favor.

The fifteenth item on the agenda was to review and consider City of Wharton City Council Boards, Commissions, and Committees:

- A. Holiday Light Decorating Chairman.
- B. Mayor's Committee on People with Disabilities.

City Manager Andres Garza, Jr. stated that vacancies existed on the afore-mentioned items. No action was taken.

The sixteenth item on the agenda was to review and consider City Council Beautification Commission meeting held November 14, 2012. City Manager Andres Garza, Jr. presented a copy of the report from the Beautification Commission dated November 15, 2012. No action was taken.

The seventeenth item on the agenda was Status Report on City of Wharton Projects. City Manager Andres Garza, Jr. presented a copy of my memorandum dated November 26, 2012 to you providing the status report on City of Wharton projects.

FLOOD REDUCTION (LEVEE) PROJECT

The U.S. Army Corp of Engineers (USACE) Lower Colorado River Phase I Report - City of Wharton Flood Prevention Project and Recommended report is located at the Wharton County Library and the office of the City of Wharton City Secretary for viewing or the report may be viewed on line at <http://www.swf.usace.army.mil/pubdata/notices/LowerColorado/>.

The City Staff continues to work with the USACE and Halff Associates in obtaining the required ROE agreements and engineering data. The agreement for the Third and Restated Agreement between the City of Wharton and the Lower Colorado River Authority (LCRA) has been executed. The amendment incorporates Segment 1(a) into the project, which is the extension of the levee along FM 102.

The City Staff received the 65% plan set from Halff Associates, Inc. on October 1, 2012. The City Staff has reviewed the plan set and submitted comments to Halff and the USACE. In addition, City Staff met with Halff and the USACE via conference call to discuss the plan set.

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This design is for the first phase of levee construction along the Colorado River. The segment that is under design is from FM 102 to Business 59.

DRAINAGE:

1. Santa Fe Outfall Channel.

The Public Works Department has finished excavation up to Alabama Road. During the month of November, the Public Works Department installed two grade stabilization structures between Old Lane City Rd and Hodges Ln. These structures stopped advancing gully erosion before it could affect adjacent properties. The structures will also improve drainage. The City Staff has met with property owners to discuss work that needs to be performed by the City in accordance with the agreements. During the month of October the Public Works Department has continued to work toward completing the work required in those agreements. The City Staff will continue to work on completing the agreements with property owners over the next several months weather permitting.

2. Highway 60 & Old Lane City Road Drainage Improvements

Centerpoint Energy completed relocation of the power poles along Highway 60 at the end of June. AT&T Tx Mid/Gulf Cablevision completed relocation of their utilities along Highway 60 in June as well.

The construction plans call for the installation of two 30 inch culverts underneath Highway 60. Earlier this month, the City Council approved a recommendation to enter into a contract with Mercer Construction to install a dual run of 30" RCP with SETs under Hwy 60. The City Staff is in the process of submitting a contract to Mercer Construction for signature so that work can begin. Other culvert installations will be completed by the City and TxDOT. Work will need to be coordinated with the local TxDOT office. TxDOT will provide a gradall and operator for excavation and the Public Works Department will provide dump trucks and operators to haul the spoil. The City Staff hopes to start construction next month, weather permitting.

WATER/SEWER IMPROVEMENTS:

1. 2012 -2013 Water Storage Tank Maintenance Program

City Council approved the demolition of the Cloud Street EST. The City Staff, with the assistance of Jones & Carter, is working to finalize plans for demolition and plans for installing components necessary for continued production at the Cloud Street Plant once the EST is dismantled. The Public Works Department collected temperature data at the well this month. This data was needed to determine the size of some of the new equipment the City will have installed once the tank is dismantled..

2. Pressure Switches at City Water Plants

Jones & Carter replaced the faulty pressure control switches with new control switches earlier this month. Jones & Carter paid for the switches and the installation. City Staff is closely monitoring the performance of the new switches, which are functioning as designed. Staff will continue to monitor

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and tweak the switches for optimum performance. These switches are designed to minimize and equalize pumping times, thereby extending the life of the water plants.

3. Wastewater Treatment Plant No. 1 Rehabilitation Proposal

City Staff is currently exploring various avenues to fund the rehabilitation of WWTP No. 1. The top priority is the WWTP's clarifier. The City Staff is working with Jones & Carter, Inc. to plan and prepare preliminary cost estimates for the WWTP No. 1 Rehabilitation project.

4. On-going Water and Sewer Maintenance Program

November has been dry causing soils in the area to shrink. This has increased the number of water leaks and sanitary sewer backups experienced in comparison to October. Over the past several weeks the influent line to WWTP#1 failed twice. The line was installed in 1976 and is due for maintenance. The Public Works Department is developing plans to fix the line in an effort to avoid any catastrophic failures. The City Staff met with Jones & Carter, Inc. this month to discuss solutions to the problem. Jones & Carter will assist the City in preparing construction plans, if needed.

The City's aging lift stations continues to keep the Public Works Department busy, especially with pump and float failures. The City Staff is working with Jones & Carter, Inc. to prepare preliminary cost estimates for rehabilitating the lift stations.

STREET IMPROVEMENTS

1. FM 1301 Extension and Overpass Project Progress Report

IDC Inc. continues to work with City Staff in an effort to develop preliminary engineering for the project. The City Staff has obtained the necessary rights of entry agreements for the project. The City Staff continues to coordinate with TxDOT to ensure the project continues to move forward.

2. 2012 Street Improvement Program

The Public Works Staff began making street improvements the week of May 21, 2012. Staff is repairing the streets approved by City Council for the 2012 Program.

The Interlocal Cooperation Agreement between the City of Wharton and the City of El Campo for use of equipment was renewed on July 9, 2012. This agreement allows both cities to complete street improvements at a reduced cost through the sharing of construction equipment.

The Public Works Staff had to postpone completion of the 2012 Street Improvement Program for most of November to work on much needed drainage improvements. The Public Works Department plans to resume the street repairs at the end of November. The project is nearly complete with the exception of patch work on Fulton and Alabama St.

3. Wharton Sidewalk Accessibility and Historic Streetscape Project

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Bids were publicly opened at City Hall on August 14, 2012 at 2:00 pm. Two bids were submitted for the project, which both were estimated over the budgeted amount. City Council voted to reject the two bids. BEFCO Engineering, Inc. has been working with the City Staff to complete plans and documents needed to re-bid the project. BEFCO Engineering will be submitting the re-bid to TxDOT for their required ten week review period. Once the TxDOT review is complete the City will re-bid the project.

4. On-going Street and Drainage Maintenance Program

November has been unseasonably dry. The Public Works Department has been working to clean residential drainage ditches that have been experiencing poor drainage. Public Works re-graded the outlet ditch for the mobile home park located next to Subway at the intersection of FM 1301 and FM. This will allow the owner of the park to install drainage improvements inside the mobile home park. These projects will be completed over the next several months, weather permitting.

WHARTON REGIONAL AIRPORT

1. Capital Improvement Drainage Project.

Blue Bay Construction and the Public Works Department began construction in mid June. Over ninety-five percent of the ditch and crossing work is complete. The slurry seal for the runway, taxi-way and ramp still needs to be completed. Once the slurry seal is complete new striping will be applied. The project is approximately 90% complete.

OTHER PROJECTS

1. Fire Hydrant Testing Program

The Fire Department, with the assistance of the Public Works Department, has begun an annual hydrant testing program. The Fire Department has completed testing on all the City's hydrants. The majority of the hydrants were in good working condition. Those that need attention are being repaired by Public Works Staff. This program will help to improve the City's ISO insurance rating.

2. Wharton County Web Map Project

The City Staff continues to work with Halff Associates to complete the initial design for the Web based GIS mapping tool. This tool will help City Staff and City Officials make daily decisions by allowing them to view GIS data files via the Internet.

The eighteenth item on the agenda was City Manager's Reports:

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| A. City Secretary/Personnel. | I. Legal Department. |
| B. Code Enforcement. | J. Municipal Court. |
| C. Community Services Department
/Civic Center. | K. Police Department |
| D. Emergency Management. | L. Public Works Department. |
| E. E.M.S. Department. | M. Water/ Sewer Department. |
| F. Engineer/Planning Department. | N. Weedy Lots/ Sign Ordinance. |
| | O. Wharton Municipal Pool. |

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G. Facilities Maintenance Department. P. Wharton Regional Airport.
H. Fire Department.

The nineteenth item on the agenda was adjournment. After some discussion, Councilmember Don Mueller moved to adjourn. Councilmember Terry David Lynch seconded the motion. All voted in favor.

The meeting adjourned at 8:24 p.m.

CITY OF WHARTON, TEXAS

By: _____
Domingo Montalvo, Jr.
Mayor

ATTEST:

Paula Favors
City Secretary