



**CITY MANAGER**

## City



Wharton, TX was established in 1846 along the banks of the Colorado River, anchored by a historic downtown area and courthouse square. Wharton's diverse population of just under 9,000 is at 67% of area median income. With just a short 45 minute drive to the rapidly growing suburbs of south west Houston & Fort Bend

County, Wharton is ideally situated for the quite small-town life that families seek to raise children and entrepreneurs can afford to start businesses.

## Governance

- ◆ \$15,090,527 2019-2020 Operating Budget
- ◆ Home Rule City
- ◆ City Council-City Manager form of Government
- ◆ Type B Economic Development Corporation
- ◆ 501c3 Housing Finance Corporation

## Community & Economy

The City of Wharton has been primarily focused on building and strengthening the infrastructure needed to prevent further flooding and support the growth and expansion heading its' way. Recently completed projects have been focused on mitigating flood risk and enhancing public utilities. Major projects currently underway in the area, such as the fully federally funded \$79 mil levee project by the US Corp of Engineers and the I-69 Corridor expansion by Texas Department of Transportation are paving the way for the future of

Wharton.

Attracting housing and business investments is the next step in Wharton's growth. Studies and plans, such as the City's Comprehensive Plan adopted in 2017, are guiding community and economic development activities and providing steps to reach the City's goals. The City of Wharton is working closely with the economic partners to complete a "Branding & Wayfinding" study as a follow-up to the recently adopted "Tourism Assessment".

Other plans and local projects under way include constructing the new FM 1301 corridor extension from I-69 to the City, restoring Guffey Park as a central gathering space for markets and events through the construction of a community pavilion, planning for parks, trails, and greenspace, looking at funding opportunities to enhance public streets for more accessible sidewalks and installing bike lanes, and exploring ways to infuse more arts & cultural activities and opportunities into the community.

While the City's leading industry is historically agriculture, The Wharton Economic Development Corporation's new Executive Director comes from Houston Area Galveston Council with a great deal of experience and is already turning attention to innovative strategies that will attract both small/local business and industry. A dedicated location for a new build-to-suit industrial park has been established and incentives for further restoration and preservation of the historic downtown area are in the works.



## Ideal Candidate

- ◆ A leader who displays compassion for the community and a commitment to the future growth of the City.
- ◆ A good negotiator with excellent communication skills to be able to interact with all stakeholders, including elected officials, community leaders, and area residents.
- ◆ A strategic thinker with the ability to manage multiple large scale projects across multiple departments, can provide creative and innovating solutions, and can plan for future success
- ◆ An individual that can perform in high-pressure and challenging situations .
- ◆ An experienced, goal-oriented, and data-driven individual with strong interpersonal and leadership skills.
- ◆ An individual that is prepared to be an integral part of the community by living in the city, participating in local events, and actively engaging with Council, local business leaders, and the citizens.

## Minimum Qualifications

Candidates must possess a Bachelor's Degree in public or business administration, civil engineering, urban planning, political science or a related field is required. A Master's degree in public administration, public policy or related advanced degree is preferred. At least eight years of progressively responsible municipal government administrative/management experience, preferably at the department head level or higher in a City of comparable population and complexity and/or minimum of five years as a previous City Manager and/or Deputy City Manager experience or any equivalent military experience or training which provided the required knowledge, skill and ability.

## Additional Requirements

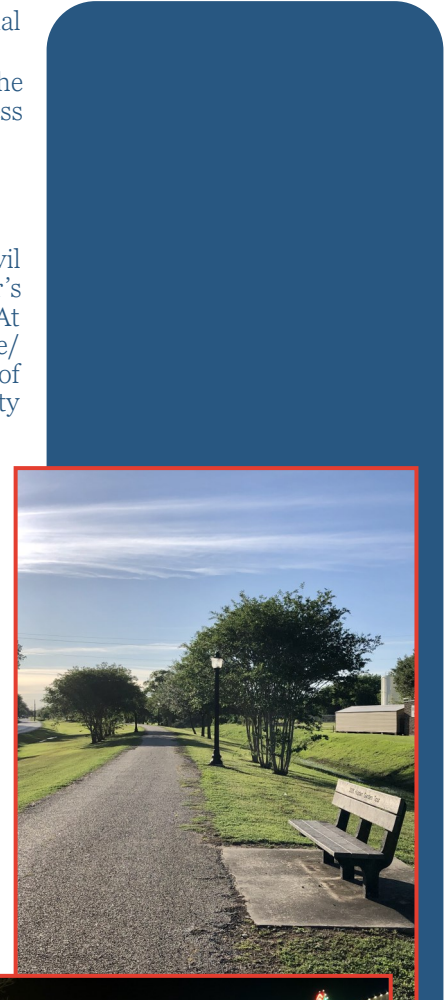
- ◆ Residency is required within nine months from the date of hire.
- ◆ City Manager must be available around the clock to respond to emergencies.
- ◆ Experience in a comparable community, preferably in Texas

## Salary

Starting salary, dependent on qualifications and experience, is negotiable and will be competitive with those cities of similar size.

## Benefits

- ◆ Benefit Package Employer:
  - Employee Health Insurance Texas Municipal League
  - Section 125 Flex Medical
  - Health Reimbursement Account (HRA)
  - TMRS Retirement Matching -Matching when eligible for retirement 10 years of service 1.5 to 1 - age 60 or 20 years of service any age
- ◆ TMRS Supplemental Death – One Year Salary:
  - Retiree - \$7500
  - Life & AD&D - \$25,000
  - Long-Term Disability
  - Worker's Compensation Insurance
- ◆ Vacation 80 hours after 1 year full time employment. After 5 years of employment 8 or 12 hours per year added. Maximum vacation time 3 weeks
- ◆ Sick 8 hours per month
- ◆ Emergency Leave 40 hours per calendar year
- ◆ Paid Holidays – 11 days
- ◆ City Fuel Allowance
- ◆ Cellphone Allowance



## Benefits Cont.

- ◆ Employee Elected Options

- TMRS 5% of gross
- Group Health Insurance for dependents
- Group Health Insurance for Dependents
- Dental Insurance
- Voluntary Life Insurance
- ICMA Retirement
- AFLAC Supplemental Policies
- Section 125 Flex
- Pre-Paid Legal Services
- Texas Gulf Credit Union

## How to Apply

The City of Wharton will begin accepting applications starting on Tuesday, September 29th, 2020 until Friday, October 16th, 2020

Applications must include the following items:

- ◆ Proof of Education level required (original copy of diploma and/or sealed transcripts from the school)
- ◆ Copy of Driver's Licensee
- ◆ City of Wharton Application (applications can be found online at [www.cityofwharton.com](http://www.cityofwharton.com))

Each candidate's background will be evaluated based on experience and information provided to determine interviews with the top ranking individuals best suited for the position. Final candidates will be reviewed and selected by City Council.

## To be considered please submit resume and cover letter to City Secretary, Paula Favors:

Email: [PFavors@cityofwharton.com](mailto:PFavors@cityofwharton.com)  
Mail: 120 E. Caney, Wharton, TX, 77488

For questions, please call Paula Favors at 979-532-2491 x225

